











## HOW TO USE THIS TAB SET

To make these tabs you will need access to a laminating machine. You should be able to find one in a FedEx outlet or most copy shops. You can use clear contact plastic, but the result will not be as sturdy or attractive.

- 1. Print this page on a color printer. Cut off the tabs along the black line to the right of them.
- 2. Then fold the tabs at the *red lines* that appears above the top and below the bottom tab. When you do this you will see only a single side of the tabs, not the butterfly doubling of them.
- 3. Insert the tabs into the folded plastic sheet used for laminating. Make sure that the outer, folded, edge of the tabs is nested into the fold of the plastic sheet.
- 4. Run the plastic sheet though the lamination device.
- 5. Trim each tab inside the red box so that there is no white edge above or below the tab. The red line on the page side of the tab is also trimmed off, leaving a white extension for gluing to the page. Round the outer corners (little white notches) of the colored part of the tab. Do NOT trim the fold edge of the tab or it will fall apart!
- 6. You will now have a laminated tab, but you will be able to be open it to put glue on the inside. We suggest rubber cement but white glue also works. Be careful not to glue the tab shut. You will also need to put rubber cement on the pages where you will apply each tab. Let the rubber cement dry before applying the tab. Do only one tab at a time.
- 7. Position each tab on the page where you want it. Next to each tab we note suibtable page for it, but this is your choice. We suggest you attach tabs in order from the bottom up.
- 8. Note that PR means "Penitential Rite," CR means "Communion Rite," and the Cross is for the solemn blessings page. If you want tabs on every page of each Eucharistic Prayer, make extra copies of this sheet so that you have all you need, and then repeat the fusing process and trimming for each set.